

**College Council Meeting
Summary for Wednesday, October 12th, 2005
Room N5**

Members Present: President Guerrero, Dean Jack Sablan, Acting Dean Jeanette Villagomez, Tricia Tudela for Raaj Kurapati, Adrian Atalig for Severina Ogo, Jim Wedding, Glenn Keaton, Jerry Smith, Greg Folta, and Vera Pangelinan as recorder.

Meeting Facilitator: *Lorraine Cabrera*

NMC Staff: Elsie DLC Halstead, Lisa HacsKaylo, Randall Nelson, Al Johnson, Robert Schultz, and David Attao

Excused Absent: Raaj Kurapati and Severina Ogo

Lorraine Cabrera, meeting facilitator called meeting to order at 1:35 p.m.

1. Review and Adoption of Agenda

- October 12, 2005 Agenda was moved, seconded, and unanimously approved with no amendment.

2. Review and Adoption of Meeting Summaries

- Meeting Summary for October 5, 2005 was tabled.

3. ANNOUNCEMENT:

- a. **A&E Design NMCT Student Center** – Jim W. announces that A&E Design Engineering has been selected. NMC Tinian has been given the notice to proceed to begin the design phase, which will be completed within a couple of days. The ground breaking for Tinian Campus Student Center is in January or February 2006 of next year.

4. OLD BUSINESS:

- a. **Strategic Master Plan Presentation** – the Strategic Master Plan Committee were present. Dave Attao presents to the CC members the draft Strategic Master Plan. This plan is to vision the college in the year 2011 and the steps to get there. He said to get there is through our vision, mission, and strategic goals and objectives. The Committee came up with a vision statement that is very short so that it is easy to recite and also it can be included on NMC's letterhead and marketing materials. Their next step is to incorporate NMC's core values, Tinian and Rota Campuses input as well as Saipan Campus. The Committee hopes to have this approve by the Board of Regents in November. He seeks the CC members' endorsement so they can present it to the college community for the college to have a total share vision approach from both external and internal members of the community. Lorraine said the Committee hopes to have this presented to the College Assembly on Friday, October 14, 2005. Dave informs the CC members that the Committee needs to get the final draft by December, approved and ready to be printed.

Motion: Dean Sablan recommended to the CC members endorsing the Strategic Master Plan for the SMP Committee to share it with the college community for more input. Jerry S. seconded, and unanimously approved. Motion carried.

- b. **PROA Update** – tabled. No updates.
- c. **Membership of Governance & Working Groups** - tabled. No updates.

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- d. **WASC Progress Report Update** – the Ad Hoc Committee was asked by the President and the BOR Chairperson to make a presentation to the college community including the College Council. The Final Progress Report to WASC was mailed out October 7th, 2005. A copy of the Final Progress Report was distributed to the CC members. Additional copies can be obtained at Nenette Prather. Once again, Dean Sablan reiterates that he will be recommending to the President that no one go on-leave during the WASC visit.
- e. **New Student Email Procedures**

Motion: Dean Sablan moved to approve new Student Email Procedures, Glenn seconded, and unanimously approved. Motion carried.

Discussion

Dean Sablan said the procedure does not need Board's approval but as information only; it will be included under the President's Report.

5. NEW BUSINESS:

- a. **BOR Preparation** – Vera informs the CC members of the upcoming Board of Regents meetings.

Thursday, October 27th, 2005

9:30 am – Personnel Committee

10:30 am – Program Committee

2:30 pm – Fiscal-Legislative Committee

Friday, October 28th, 2005

3:00 pm – Regular BOR Meeting

6. MISCELLANEOUS:

- a. **Professional Tip** - Lorraine Cabrera shared her professional tip on "Time Management".

Next facilitator is Raaj Kurapati.

Meeting adjourned at 2:17 p.m.